# **Accessing Your Member Account 2023**

#### 1. Click on Member Login in the upper right corner of NAHAC.com



#### 2. Enter Your Log In Credentials in the Sign In Area



*If your password is not accepted, please request a new password and follow the prompts in the instructions emailed to you.* 

3. You Will Be Signed-In to the Member Info Page & Viewing Your Account Information



# **Editing Your Member Profile: About Tab**

Please make any requested changes & make sure all fields are complete. Do not forget to save changes!

Name, Credentials NAHAC Leader Test Account, BCPA Business Name	Don't forget to add your credentials after your name	
NAHAC Job Title NAHAC Administration		
NAHAC Regional Group: (Select ONLY If MAHCA, BAH	HCA Member) Only Select if a NAHAC Regional Group Member	
Business Phone (510) 560-4352	Format (XXX) XXX-XXXX	
Fax City, State, Zip Code		
Berkeley CA 94705, US Address (Street Address Will No Longer be Listed in 2	2023)) No longer in profile	
Website https://www.nahac.com/		

#### Make sure to SAVE changes before continuing to the Profile Tab

### **Editing Your Public Facing Member Profile Details: Profile Tab**

Please make any requested changes & make sure all fields are complete. Do not forget to save changes!

Note     Profile     Paymentificity     Sign Out       Business Card <b>C Learn more</b> Click areas on card to upload logo or edit brief (80 character) description. Please include areas of experite and/or service area.         Click there to delete the current image.        Click here to delete the current image.         NAHAC Leader Test Account. BCPA         MAHAC Leader Test Account. BCPA        Father Your Business Tagline Here         Include a business Igg or a headshot
Profile Gallery @ Learn more Upload pictures to to your profile, or click an image to delete:

NAHAC Member Instructions for Accessing Member Account and Profile Listing Content, February 2023 page 2 of 5

# Editing Your Public Facing Member Profile Details: Profile Tab Continued

Please make any requested changes & make sure all fields are complete. Do not forget to save changes!

	MEMBER INFO
	About Profile PaymentHistory Sign Out
	Profile ② Learn more Brief overview (500 characters) of your business or organization. This field is an option for directory search.
	Exit - $\hat{\mathbf{v}} \cdot \mathbf{B} \cdot \mathbf{J} \cdot \mathbf{U} \cdot \mathbf{E} \cdot \mathbf{E}$ The National Association of Healthcare Advocacy (NAHAC) was and to advance the profession of health care advocacy. NAHAC is declared to improving patient outcomes by promoting the profession of health care advocacy through Empowerment, Education, and Collaboration.
Г	Areas Of Expertise NEW FORMAT Please Choose All That Apply. This will appear at the bottom of your directory listing.
	Medical Navigation     Insurance and Billing     Health Insurance Plan Options     Decision Support     Rare Disease     Disease Specific     Advance Care Planning     End of Life     Pediatrics     Elder Support
	Medication Review     Transitions Of Care     Fertility Advocacy Additional Expertise / Focus     All Things Health Care Advocacy
	Background Information about your business or organization Advocate Since (year)
÷	≥ BEINS REMOVED from Public Directory 12023. Please Complete Area of Expertise Checkboxes Above         Env. ◇ B / U E E E E E E E E E E E E E E E E E E
	Geographic Service Area (200 Character Maximum. Text included in Search Options) Edt - ◇ B / ⊻ E 室 ∃ ⊞ iΞ 理 brief (for example Massachusetts, New England, and Nationwide)
	Social Links
	Facebook www.facebook.com/takaonal/associationof Linkedin www.facebook.com/tompanyinational-asso Instagram instagram.com/newsfromnahac/ Youtube

# Editing Your Colleague Facing Member Profile Details: Profile Tab Continued – Information Included on the Member Only Directory Tab

The following information will no longer appear in your public directory profile,

but will be accessible to colleagues for networking purposes via the

MemberOnly Tab in the Directory of Advocates (image included below).

Please make sure to SAVE changes.

MEMBER INFO
About Profile PaymentHistory Sign Out
Member Only Tab         The information included in the fields below will be included in our Member Only Directory that is not visible to the public. This additional benefit is for our current members only, for purposes of networking and connecting with other NAHAC Members.         Do you have a degree or Credential in Healthcare Advocacy? (from where?)         Advocacy Experience? (what kind?)         Edit - & B / U E E E E E E E E E E E
Please indicate if you have Medical Training; what kind? (Included On MemberOnly tab) Edit - ◇ B / 및 E E E E E E I II II
Do you have Educational and/or Research experience? (Please explain) Edit - ◇ B / 및 E E E II II II II
Additional Information: Is there anything else you would like colleagues to know? Edit -  B J U E E IIIIIIIIIIIIIIIIIIIIIIIIIIIIIII
At NAHAC, our vision is to enhance the lives of every patient through the work of our Save & Continue Skip MAKE SURE YOU CAUE CHARGES

### Viewing Your Membership Information: Payment History Tab

We have added a tab in your account to view event registrations and membership information, including renewals. It can be viewed via the tab next to your profile information.

MEMBER INFO
About Profile PaymentHistory Sign Out
Below is timeline of your membership payments and event registration, payments and attendance.
Save & Continue Skip

### Viewing the Member Only Directory:

#### You must be logged in to access while viewing the Directory of Advocates

We have added a **MemberOnly** Tab in the **Directory of Advocates**. Member Only information for each advocate can be viewed by clicking on the **MemberOnly** tab in the profile listing. This tab will not appear unless you are **logged in** to your member account via **nahac.com**!

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	OF AD	VUCATES	

#### Explore Our Directory of Experienced Advocates

NAHAC Members are practicing patient and health care advocates who commit to following the revised <u>Code of Ethics for Patient and</u> <u>Health Care Advocates</u>. They are held to the highest ethical standards. NAHAC members view their role as advocates as striving to ensure that patients' voices and choices are heard.

The NAHAC Directory includes our Independent Patient and Health Care Advocates Members. Our search feature will help you find a practicing advocate in your geographic location and with expertise in your area of concern.

X Close About MemberOnly Networking information: Advocate since: 2000 Web Site: https://www.nahac.com/	**NEW MEMBER BENEFIT** Visible only when you are logged into your member account (click member login in the upper right corner of nahac.com)
Geographic Service Area:	
200000	
Additional Information:	
We Empower patient/health care advocates with rigorous standa of Ethics for Patient and Health Care Advocates.	ards for the practice of health care advocacy including the 2022 revised Code
We Educate patient and health care advocates as well as patient quality of care and to ensure patient safety.	its and their families with current information and resources to obtain the best

We hope you will enjoy the improved member account and directory listing. Questions? Email admin@nahac.com